

Bulletin June 22, 2012

NSSRS: 2011-2012 Collection Approval

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Approval of the NSSRS 2011-2012 Year End collections is a requirement of the Special Education and State Aid offices at the Nebraska Department of Education. The steps necessary to approve a collection within NSSRS Data Manager are described in the following document.

[https://portal.education.ne.gov/site/Help/Collection\\_Approval\\_v2.pdf](https://portal.education.ne.gov/site/Help/Collection_Approval_v2.pdf)

REMINDER Consolidated Data Collections (CDC) Due June 30, 2012:

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The CDC collections listed below will close on June 30, 2012

**Nonpublic High School Completer Report** - The Nonpublic Completer Report is for each nonpublic system that has the potential of serving students in grade 12. Must be completed by Nonpublic districts only.

**Days In Session/Instructional Program Hours** - Days in Session by Grade.

**Instructional Program Hours** –KG, Elem & Sec. Also included in this collection is Pre-K instructional hours for early childhood education programs by attendance site. Must be completed by Public, Nonpublic and State Operated districts/systems.

**ESU/District/System/School Information Report** - Collects demographic data for ESUs, Districts, Systems and Schools for the next school year. Must be completed by ESUs, Public, Nonpublic, State Operated and Interim Programs.

**Elementary Class Size** - Number of students K-3 by grade who spend at least 50% of the school day in a classroom with a minimum of 10 and a maximum of 20 students. There are two collection points; once in the Fall based on Fall Membership and once in the Spring based on Average Daily Membership. Must be completed by Public districts only.

Pupil Transportation Report - Transportation/bus Information. Must be completed by ESUs, Public, Nonpublic and State Operated.

Substitute Teachers -This data collection will permit you to upload/enter data regarding substitute teachers that have already been employed during the 2011-12 school year and receive feedback on any data errors or potential violations by your school if the individual does not currently hold a valid Nebraska certificate. By uploading/entering data now, your school will have sufficient time to correct any errors or potential violations to ensure that any substitute teachers hold a valid Nebraska certificate before the data collection closes on June 30, 2012. Needs to be completed by ESUs, Public, Nonpublic, State Operated and Interim Programs